

Ruawai Kindergarten

Annual Plan 2012

2012 Annual Plan – Ruawai Kindergarten

Strategic goal 1: Deliver high quality learning (*weighting 50%*)

Kindergarten Goal 1: To create a new EC environment in Ruawai

Tasks to achieve this goal:	How we are going to complete this task:	Who will complete this task:	Date Completed
<p>To create a quality new Early Childhood Centre for the Ruawai Community and beyond.</p> <p><i>(Protecting the natural environment and celebrating New Zealand's bicultural heritage including language, practices, equipment and resources unique to our area. Including the aspirations of the people of Ruawai, past, present and future)</i></p>	<p>Plan for physical relocation during term 1 – to be ready for operation in new kindergarten on Monday 23rd April 2012.</p> <p>Includes;</p> <ul style="list-style-type: none"> Garage sale Planting orchard Moving furniture Setting up new environment – with a focus on the natural environment. Purchase new equipment Grant application 	<p>Teaching Team, Parent Group & Community.</p>	<p>Friday 20th April 2012</p>
	<p>Support NKA in sending out a survey to all interested parties with regards to kindergarten session times and structure.</p>	<p>Sara & Bronwyn</p>	<p>Early term 1; 2012</p>
	<p>Staff to also consider how this would look for the teaching team.</p>	<p>Teaching team</p>	<p>Term 1; 2012</p>
	<p>Support induction process for new team members. This includes;</p> <ul style="list-style-type: none"> Employing new staff to start second week of April term break Share distributed leadership, directional & annual plans Health and safety induction process Employ Support Staff for second week of term break to assist with relocation 	<p>All Staff</p>	<p>April; 2012</p>

Strategic goal 2: Build and maintain relationships and partnerships (weighting 30%)

Kindergarten Goal 2: Develop and maintain relationships with families, Community members and beyond.

Tasks to achieve this goal:	How we are going to complete this task:	Who will complete this task:	Date Completed
<p>To support the Parent Group and Relocation Group to participate in the relocation and development of their community kindergarten.</p> <p><i>(Whanaungatanga-developing partnerships with all interested parties in our community and beyond, hearing all voices)</i></p>	<p>Advertise AGM in community newsletter and promote/encourage the participation of families & community to attend AGM.</p> <p>AGM has been set for Tuesday 14th February 2012, 7pm at Ruawai Kindergarten.</p>	Sara, teaching team & 2011 parent Group.	By 16 th March 2012
	<p>Community invitation to opening of the new kindergarten</p> <p>This includes;</p> <p>A community celebration ie; kaumatua, various speakers, hangi...</p> <p>A new name for Ruawai Kindergarten</p>	All staff & kindergarten families	April 2012
	<p>Teaching team to support and encourage fundraising events as well as promote the relocation of RK within the community ie; informal discussions.</p>	Teaching team	Throughout the year
	<p>Team to maintain a 'Ruawai Kindergarten' face book page to update interested parties regularly ie; kindergarten families and extended whanau, our community.</p>	Teaching team	Throughout year.

Tasks to achieve this goal:	How we are going to complete this task:	Who will complete this task:	Date Completed
To develop relationships with the community and beyond i.e.; interest, skills, ideas and experiences of others.	Continue to liaise with Ruawai Lion Group as they are committed to supporting us once our relocation has commenced.	Sara with support of Alishya & Glenda	Term 1; 2012
To develop relationships and an understanding of the community needs when creating a new centre.	Implement regular informal gatherings at the kindergarten throughout the year; with the aim of participating in discussions with families about their needs and aspirations.	Teaching team – supported by Parent Group.	Beginning of each term plus other organized events i.e.; Community Day.
Develop and maintain working relationships with our teaching colleagues at the local Primary and Secondary Schools.	Work with new entrant teacher after relocation has taken place to establish a transition to school programme.	Teaching team and families	Term 2+; 2012
	Research transition to school programmes.	Teaching team	Term 1+; 2012
	<p>Encourage and support the ongoing participation and interest of a 'gateway' programme for college students especially for male students.</p> <p>Gateway coordinator at College is Malcolm Joynt</p>	Teaching team	Ongoing

Strategic goal 3: Ensure financial stability and growth (weighing 10%)

Kindergarten Goal 3:

Develop & maintain a financial budget that supports the relocation of Ruawai Kindergarten

Tasks to achieve this goal:	How we are going to complete this task:	Who will complete this task:	Date Completed
To encourage, organize and participate in fundraising, grant applications and the annual kindergarten budget.	<p>To research and submit grant applications to purchase new furniture and equipment.</p> <p>Research ways to enhance communication and learning story documentation through the use of ICT – Enlist the support of Beverley Kaye</p>	Staff	<p>1 per term</p> <p>Term 2 +</p>
	<p>To support fundraising ventures organized by the RK Parent Group.</p>	Parent Group with support from teaching team.	Throughout year.
	<p>Head Teacher to maintain and keep up to date with the 2011 budget.</p> <p>Will need to re-create budget as licenced roll numbers change.</p>	Sara	Throughout year.
	<p>Support NKA with re-licencing procedures</p>	Sara & Bronwyn	Term 1 +

Strategic goal 4: Develop environmental awareness (weighting 10%)

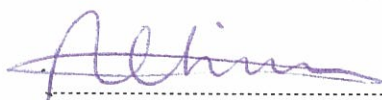
Kindergarten Goal 4: Plan for the ongoing sustainability of Ruawai Kindergarten

Tasks to achieve this goal:	How we are going to complete this task:	Who will complete this task:	Date Completed
To create a programme that embraces the true uniqueness of the Ruawai Community including; sustainability and environmental awareness strategies	To permanently relocate our fruit trees.	Teaching team, Parent Group and Community	Term 1 2012
<i>(Papatuanuku-Protecting and treasuring our natural environment)</i>	Plan edible garden area around fruit trees	Teaching team	Term 2 +
	Recycle rain for building as well as sand/water play. Water tanks have been added to building plan for building. A grant application has been submitted for water tanks for sand/water play.	Teaching team	Term 2 +

Other:

Other tasks we want to achieve which are important to the success of our kindergarten:	How we are going to complete this task:	Who will complete this task:	Date Completed
<p>1 To promote & encourage the involvement of male teachers in the ECE environment including looking how to design/create an environment to support their participation.</p> <p>(Whanaungatanga- creating and maintaining meaningful and reciprocal relationships)</p>	<p>Support the process of employing male teachers for the new kindergarten.</p>	<p>Teaching team, kindergarten families and the NKA</p>	<p>Term 1; 2012 +</p>
<p>2 Participate in the Education Review Office review scheduled for Term 1, 2012</p>	<p>Teaching team to assist ERO reviewers with this process.</p>	<p>Teaching team with the support of NKA</p>	<p>Term 1; 2012</p>

All Staff to Sign their commitment to achieve the task in this plan:

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Date: 30/11/2011